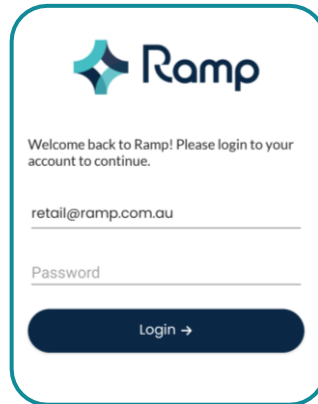# Ramp

How to Guide

Program RFID tags

using Manual Tagging

1 **Log into the Device**

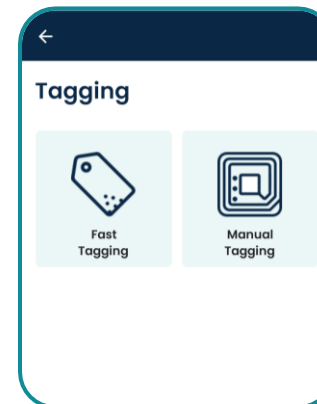Enter your given username and password into the respective fields. Tap on the **Login** button to access the device.

2 **Open Tagging**

To navigate to the manual tagging function, tap on the **Tagging** tile.
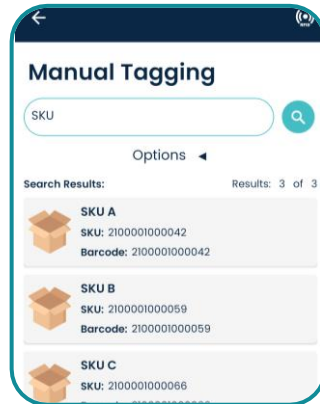
3 **Open Manual Tagging**

Continue navigating to the manual tagging function by tapping on **Manual Tagging** tile.
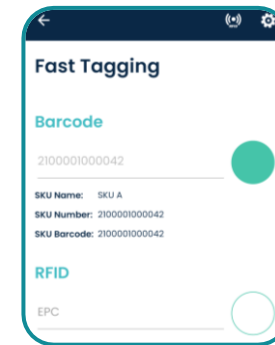
4 Search SKU

Search for the SKU that you wish to locate and a list of results shall appear. **Tap** on the correct SKU to continue.

5 SKU Information

Once a SKU has been selected, information about the SKU will be shown. A green indicator will appear to let the user know the SKU is correct and ready for programming.

6 Programming

Once the SKU information is confirmed, you can now program an RFID tag.

To program the RFID, **hold the handheld against the RFID tag and tap the trigger quickly.**

7 Confirmation

A green indicator and an audible cue will appear to show the RFID tag was programmed correctly.

8 Resetting

Once you've programmed an RFID tag, you can move to the next RFID tag and start from step 6. The interface will automatically reset between each programmed tag.

Each tag will be programmed using the SKU selected until the user selects a different SKU in step 4.